Forcey Christian School

TECHNOLOGY ACCEPTABLE USE POLICY

Forcey Christian School (FCS) is pleased to offer students and faculty access to a computer network enabling filtered access to the Internet. The following document outlines policies for acceptable use of this technology. Please read and, if age-appropriate, discuss this policy with your child. ***Be sure to sign both sides before returning this form to the school office.***

INTERNET ACCESS

Access to the Internet and World Wide Web will enable students to explore numerous libraries, databases, and other repositories of information. From our classrooms we can travel all over the world to gather information. As we learn to make use of FCS computers and travel this electronic highway, maps to find information and rules to keep traveling safe become vital to successfully completing the journey. Families should be aware that while our access is filtered, some material accessible via the Internet might contain items that are illegal, defamatory, inaccurate, or potentially offensive. Students are responsible for appropriate behavior on the school's computer network just as they are in a classroom, on the playground, or on the athletic field. While the school intends to use Internet resources for constructive educational goals, students may find ways to access other materials. Ultimately, faculty, parents and guardians of minors are responsible for setting and conveying the standards that their children should follow when using media and information sources. We believe that the benefits to students from access to the Internet in the form of information resources exceed the disadvantages.

COMPUTER EQUIPMENT

FCS considers the use of technology to be a privilege, not a right. Inappropriate use of computer equipment will result in a cancellation of that privilege. Loss of privilege may affect grades. School equipment broken by the student is subject to a replacement fee charged to the parents. The school is not responsible for the care of family-owned equipment that is brought to school.

PRIVACY

In order to ensure compliance with this policy as well as smooth system operations, the Network Administrator or School Administrators have the authority to monitor all school accounts. All activities on the FCS network are subject to this monitoring including, but not limited to, sending and receiving email, documents opened, created, saved, or downloaded, and any web sites accessed or viewed.

PARENT'S PERMISSION FOR THE PUBLICATION OF STUDENT WORK AND/OR PHOTOGRAPHS
Periodically, the school may publish examples of student projects and student photographs on an Internet accessible server particularly for Facebook, Instagram, and our school website use. ***Please note that neither first nor last names will ever be published without specific parental permission for that event. If you wish to opt out, email your child's homeroom teacher.***

Student's Name (please print): _____ Grade: _____

Parent's Signature: _____ Date: _____

[Please read and sign both sides.]

Forcey Christian School

TECHNOLOGY ACCEPTABLE USE POLICY
For Grades 3 through 5

The agreement set forth below is between a student and his or her parents/guardians and FCS concerning the use of technology. ***A student and parent signature is required*** *for student use of technology equipment at* ***FCS.***

RULES FOR ACCEPTABLE COMPUTER USE

1. I will not use a computer to harm other people or their work.
2. I will not damage the computer or network in any way.
3. I will not view or use another person's folders, files, or work without their permission.
4. I will not take conduct work under another person's user id or account.
5. I will not plagiarize works found on the Internet. (Plagiarism is taking the ideas or writings of others and presenting them as if they were yours.)
6. I will not view, send, or display offensive messages or pictures. I will tell an adult immediately if I see materials that violate these rules.
7. I will be courteous and polite when I write e-mail or other electronic messages.
8. I will not waste computer resources, such as disk space or paper.
9. I will not give out my last name or other personal information, or anyone else's, over the Internet.
10. I will not view Internet sites that my school or teacher does not allow or think appropriate.
11. I will not send e-mail unless under the supervision of a faculty member.
12. I will not play computer games during the school day (8:15 a.m. – 3:30 p.m.) unless permission is granted by FCS staff.

STUDENT AGREEMENT: As a user of the Forcey Christian School computer network, I agree to comply with the above stated rules and to use technology, computers, and the network in a constructive manner. I am prepared to be held accountable for my actions and for the loss of technology privileges if the Rules for Acceptable Computer Use are not followed.

Student's Signature: _____ Date: _____

PARENT'S PERMISSION: As a parent or guardian of a student at Forcey Christian School, I have read the Technology Acceptable Use Policy and reviewed the Rules for Acceptable Computer Use with my child. I give permission for my child to use computer technology at FCS. I understand this agreement will be kept on file at the school.

Parent's Signature: _____ Date: _____

[Please read and sign both sides.]